



LIGHTHOUSE COMMODITIES, LLC

Position: **Accountant**

Employment Status: **Fulltime**

Location: Bismarck, ND

Closing Date: 04/30/2025

Hiring Range: **\$60,000-\$75,000**

Company Overview

Lighthouse Commodities, LLC (LHC) has been providing Professional Merchandising to farmers since 2015, equipping them with the same tools and resources the rest of the grain supply chain utilizes. To date we've marketed over 200 million bushels of farmer-client grain and generated over \$1 billion in revenue while evolving to include our own futures brokerage, analytics department, proprietary algorithms, freight brokerage, Automated Trading System, and numerous other improvements. These Lighthouse advantages are part of a farm marketing service unlike anything else in the industry and we provide that service to farmer clients with over 775,000 acres of annual production.

Position Overview

Lighthouse Commodities, LLC is seeking an Accountant to perform accounting, admin and data management processes.

KEY RESPONSIBILITIES

- Processing of Accounts Receivable transactions, including timely preparation and entry of Accounts Receivable invoicing and processing and application of incoming payments
- Preparing Accounts Receivable aging reports, identifying open invoices and taking appropriate actions to follow up with customers on timely payments
- Processing of credit applications by gathering necessary data from credit reports and bank and trade references prior to review by CFO
- ACH Management: Processing and setup of ACH forms- validating bank information prior to completing setup and review by controller
- Processing and tracking of donation requests for our Beacon Fund and Birthday Beacon donation programs
- Updating invoice information and documentation in capital project tracking files and preparation of depreciation month end journal entries
- Processing of monthly journal entries and assist with preparation of month-end reports as needed
- Provide support for the annual independent financial audit of the company. This involves activities such as the preparation of necessary schedules and gathering requested documentation.
- Assist with administrative tasks and special projects as they arise.

KEY SKILLS and STRENGTHS

- High Accountability. This characteristic, the ability to own tasks and responsibilities with complete commitment, is the single unifying aspect among LHC team members
- Remarkable attention to detail and commitment to accuracy

- Ability to work independently, in a high stress environment and effectively manage multiple priorities and tasks simultaneously
- Experience with Accounts Payable and Accounts Receivable
- Proficiency in Microsoft Office suite

Work schedule will primarily be normal daytime business hours, Monday through Friday, with additional hours required as needed.

Minimum Qualifications:

- Bachelors degree in accounting

Preferred Qualifications:

- 2 plus years of work experience in a similar position

All employment offers will be contingent upon successful completion of a pre-employment drug screening and a federal and state background check.

Application Procedure:

Please submit a resume and cover letter via email.

If you meet the requirements for this position, please respond to jcrist@lighthousecommodities.com . This position closes **April 30, 2025**

****All applicants will receive an email notification that their application was received.**